

Local Pension Board - Cycle of Business 2022				
Date of Meeting	Timings	Agenda Item	Lead	Staff member support
Q1 04 August 2022	10:00	Welcome and Introductions	Chair	
		Election of Chair and Vice Chair	Chair	Governance Manager
		Risk Register (Update and actions )	Chair	Head of Performance Administration
		Progress on actions resulting from audits/inspections	Chair	Governance Manager
		Compliance with Pensions Regulator Code of Practice	Chair	Independent Adviser
		Updates on regulations, consultations or guidance (all)	Chair	Independent Adviser
		Performance Indicators (including statutory standards, disclosure standards and receipt of employer contributions)	Chair	Head of Performance Administration
		Breaches, Complaints and Appeals	Chair	Head of Performance Administration
		Authority Governance recent meetings and decisions	Chair	Governance Manager
		LPB Membership & Training updates - feedback from training, training needs analysis of LPB members, forthcoming training	Chair	Governance Manager
		Relevant Policies of the Authority including Internal Controls and Anti-Fraud	Chair	Head of Performance Administration
		Reports from External Inspection Agencies	Chair	External Agency
		Consultation and Communications Policy (TBC if correct quarter for reporting)	Chair	Communications Manager
	12:00	Review of key communications	Chair	Head of Performance Administration

Local Pension Board - Cycle of Business 2022				
Date of Meeting	Timings	Agenda Item	Lead	Staff member support
Q2 03 November 2022	10:00	Welcome and Introductions	Chair	
		Performance Indicators (including statutory standards, disclosure standards and receipt of employer contributions) Members and Employer Surveys	Chair	Head of Performance Administration
		Data Quality, Improvement Plans and Progress Updates	Chair	Head of Performance Administration
		Breaches, Complaints and Appeals	Chair	Head of Performance Administration
		Review of key communications	Chair	Head of Performance Administration
		Compliance with Pensions Regulator Code of Practice	Chair	Head of Performance Administration
		Updates on regulations, consultations or guidance	Chair	Head of Performance Administration
		Relevant Policies of the Authority including Internal Controls and Anti-Fraud	Chair	Head of Performance Administration
		Reports from External Inspection Agencies	Chair	External Agency
		Authority Governance recent meetings and decisions including progress on actions from audits/inspections auctorial matters	Chair	Governance Manager
		LPB Membership & Training updates - feedback from training, training needs analysis of LPB members, forth coming training	Chair	Governance Manager
		LPB Budget Setting - monitoring of spend against budget - LATE FOR BUDGET SETTING?	Chair	Head of Finance and Corporate Services
	12:00	Risk Register (Update and actions )	Chair	Head of Performance Administration

Local Pension Board - Cycle of Business 2022				
Date of Meeting	Timings	Agenda Item	Lead	Staff member support
Q3 02 February 2023	10:00	Welcome and Introductions	Chair	
		Annual Report of LPB	Independent Adviser	Governance Manager
		Risk Register (Update and actions )	Chair	Head of Performance Administration
		Progress on actions resulting from audits/inspections	Chair	Governance Manager
		Governance Compliance Statement	Chair	Governance Manager
		Annual Report and Accounts - TOO EARLY IN THE YEAR????	Chair	Independent Adviser
		Updates on regulations, consultations or guidance	Chair	Independent Adviser
		Implementation of McCloud judgements (TBC)	Chair	Head of Performance Administration
		Performance Indicators (including statutory standards, disclosure standards and receipt of employer contributions)	Chair	Head of Performance Administration
		Breaches, Complaints and Appeals	Chair	Head of Performance Administration
		Authority Governance recent meetings and decisions	Chair	Governance Manager
		LPB Membership & Training updates - feedback from training, training needs analysis of LPB members, forth coming training	Chair	Governance Manager
		Relevant Policies of the Authority including Internal Controls and Anti-Fraud	Chair	Head of Performance Administration
		Reports from External Inspection Agencies	Chair	External Agency

Local Pension Board - Cycle of Business 2022				
Date of Meeting	Timings	Agenda Item	Lead	Staff member support
Q4 27 April 2023	10:00	Welcome and Introductions	Chair	
		Risk Register (Update and actions )	Chair	Head of Performance Administration
		Progress on actions resulting from audits/inspections	Chair	Governance Manager
		Governance Compliance Statement -TOO EARLY IN THE YEAR?	Chair	Governance Manager
		Annual Report and Accounts - TOO EARLY IN THE YEAR?	Chair	Independent Adviser
		Data Quality, Improvement Plans and Progress Updates	Chair	Head of Performance Administration
		Compliance with Pensions Regulator Code of Practice	Chair	Independent Adviser
		Updates on regulations, consultations or guidance	Chair	Independent Adviser
		Performance Indicators (including statutory standards, disclosure standards and receipt of employer contributions)	Chair	Head of Performance Administration
		Breaches, Complaints and Appeals	Chair	Head of Performance Administration
		Authority Governance recent meetings and decisions	Chair	Governance Manager
		LPB Membership & Training updates - feedback from training, training needs analysis of LPB members, forthcoming training	Chair	Governance Manager
		Relevant Policies of the Authority including Internal Controls and Anti-Fraud	Chair	Head of Performance Administration
		Reports from External Inspection Agencies	Chair	External Agency